



Full Governing Board – Minutes

Meeting Date: Thursday 3 May 2018
Meeting Venue: TG9, Temple Grove, Gildredge House
Meeting Time: 5:15pm

Governors: Julian Mace (JM), Chair
Alison Allart (AA)
Paul Amos (PA)
Selene Edwards (SE)
Sara McKenna (SM)
Gabrielle Mace (GM)
Rachel Moreton (RM)
Trevor Scott (TS)
Fiona Walker (FW)
Matt West (MW)

Ex officio: Stuart Reeves, Head Teacher (SRv)

Also in attendance: Paul Barber, *(DHT – Teaching & Learning)*
Catherine Geldard, *(AHT-HLS – Head of Lower School)*
Danny Simmonds, *(AHT-B&A – Behaviour & Attendance)*
James Towner, *(AHT-A&C – Assessment & Curriculum)*

Clerk to Governors: Steve Quayle (SQ)

Apologies: Joel Newman (JN)
Martyn Ashley Taylor (MT)
Steven Blower (SB)
Louise Baxter (LB)

Full Governing Board – Minutes, 3 May 2018

Item	Discussion	Action	Date
1.	<p>Welcome and apologies for absence</p> <ul style="list-style-type: none"> Chair welcome Governors and thanked them for attending. Chair accepted apologies from JN, MT, SB and LB. 		
2.	<p>Declarations of Interests</p> <ul style="list-style-type: none"> Governors declared various interests in relation to their children who attend the school. Two Governors declared an interest in a relative who is employed at the school. 		
3.	<p>Minutes of previous Governing Board Meetings</p> <ul style="list-style-type: none"> Chair signed the minutes as an accurate record of the 22 March 2018 FGB. Chair signed the pink paper as an accurate record of the 22 March 2018 FGB. <p><i>A 'Pink Paper' refers to items which relate to:</i></p> <p><i>i) a named person who works, or who it is proposed should work, at the school; or</i></p> <p><i>ii) to a pupil at, or candidate for admission to, the school; or</i></p> <p><i>iii) to any other matter that, by reason of its nature, the Governing Board is satisfied should remain confidential.</i></p> <p><i>The School Governance (Roles, Procedures and Allowances) (England) Regulations 2013; Regulation 15(3): www.legislation.gov.uk/uksi/2013/1624/regulation/15/made</i></p>		
4.	<p>Action Summary Report</p> <ul style="list-style-type: none"> Chair talked Governors through the Action Summary Report and updated a number of actions. 		
5.	<p>Headteacher's report</p> <ul style="list-style-type: none"> SRv talked Governors through his report: SRv advised that it is important that Governors are involved in the 2018/19 Improvement Plans. SRv explained the attendance figures included in the report, he is still aiming for 96% attendance as we are very close, and he is really pleased with the work done on this, and expressed his thanks for AHT-B&A for systemising the process. SRv advised he still has to make difficult decisions around holiday requests, but this has settled down. Exclusions are detailed in the report. SRv is aware there has been some disquiet from ESCC about the number of temporary exclusions, but he has countered that we are now a bigger school in terms of numbers and we have raised the bar of what is expected, hence the high number. He went on to explain the plans he has to reduce these next year. Next year he plans to introduce a special unit within the school to deal with internal exclusions. SRv explained that the Shanghai visit was very productive, two of the Chinese schools are visiting GH next year and they seem quite taken with the concept of supporting Master's House (MH). SRv would also like to take a Year 12 trip to Shanghai in 2020. An East Sussex Secondary School Improvement Board has been established. SRv explained that the concept is local Head Teachers working together to help each other improve, as the Local Education Authority gradually loses its influence. SRv asked Governors for questions. Governors asked if the internal exclusion unit is costed, SRv advised yes. Governors asked if other schools have a similar process, AHT-B&A advised they all tend to have this model as it helps to reduce formal exclusions. He explained that it allows for reflection time and includes a mediation room to help 		

	<p>students understand what they've done wrong. Chair asked when the internal referral process will be able to be compared with this time last year, SRv advised from September. Governors asked about the internal referral room, SRv advised the current process of having referred students located all over the school is not great, so this is a better response and there will be a strategy to get them back into the mainstream classrooms. Governors asked if this will be run by a pastoral staff member, SRv said yes, it will not be a teacher. Governors asked if it can be staffed by an admin role so they can do their work concurrently, SRv said yes.</p> <p>FW arrived at 5.30pm</p> <ul style="list-style-type: none"> • Governors expressed that it's good to see the levels of absences have reduced. AHT-B&A explained the school needs to provide support for students to reduce it even more. Chair said attendance figures look great. • Governors said the majority of issues on the HT's Report relate to emotional wellbeing, and asked if there are any plans for an emotional wellbeing lead. SRv said there is no such plan due to cost, and so this will have to be dealt with under the pastoral system. Governors asked if this could be monitored and suggested Governors can keep an eye on this within their areas of responsibility. SRv said it is something we should monitor and it should be a Governor lead. AA volunteered to do this. • Governors asked if the SIP areas for development put forward by SRv should be dealt with individually and the quantity of them reduced, but DHT said all the Teaching and Learning ones are a priority and he wouldn't want to reduce the number of them. Chair said the involvement of Governors and the monitoring visits relate back to the SEF, and he would like Governors to get involved at an earlier stage with the SEF because it's really useful to be involved in the beginning of the process. Governors questioned the SIP development areas as to why there didn't seem to be much of a focus on outcomes in terms of GCSE and A-Level results, and whether we need to look into this in more detail. Governors also asked what it means where it talks about achieving exceptional results in SATS. SRv said the HT's Appraisal contains a target of X% of students attaining good results in English and Maths and it is very much detailed in there. Governors said they would like to see a bullet point in the SIP areas saying "Achieve expected outcomes in GCSEs and A-Levels" as a clear focus of the school, bearing in mind it does already state "Plan for exceptional SATs results for Year 6 in 2020". Governors said we also need to keep our attention on all the years behind the current GCSEs and A-Levels year and not take our eye off them. Chair stated we must learn lessons from the positive experiences of the current Year 11s to make sure we repeat this for current Year 10s. • Chair said we need to look into the legal ramifications about potentially receiving funding from outside bodies, re MH, and that outside legal advice should be sought to ensure we are compliant. Governors asked about the timeframe of the MH idea, SRv said nothing is concrete. Governors said it will have to go to consultation and we don't want to miss the boat by not knowing about local residents who may not like the idea. SRv said he has met local residents and the only thing they tended to oppose is the use of Love Lane; everything else they seemed generally happy with. SRv said we need to agree what MH is going to be used for and in his view it is important it should be for the benefit of the students and the Land & Buildings Working Group need to meet to discuss this. • Chair said it was very interesting to learn about the East Sussex Improvement Board, and suggested that Governors should be involved with this as well as Head Teachers. SRv said it will be a natural development of the board to try to save money on training as it proceeds. 	<p>AA</p> <p>SRv</p> <p>Chair</p> <p>L&B Wkrgr Group</p>	<p>Ongoing</p> <p>TBC</p> <p>TBC</p> <p>TBC</p>
6.	<p>Items not already on the agenda</p> <ul style="list-style-type: none"> • Governors raised a question about the plan for GCSE month regarding lower school playtime noise not disrupting exams, and about toilet provision. Separately, an 		

	<p>associated question was raised about communication to parents re the equipment that will be required during exams and the school finishing times once exams are concluded.</p> <ul style="list-style-type: none"> • SLT said SLT have discussed this and the Year 11 assembly tomorrow will be about how they should prepare for exams, and then next week's whole school assembly will be to talk to all students about the exams. AHT-A&C has been into the sports hall to check on the noise levels by moving playing students away from the exam set up. He commented that Abi Connelly has done a good job of making sure all exam students know where to go. He advised that the Language Oral exams have taken place this week, and apart from one anxiety-related issue everything has run smoothly. Governors asked where the SEN exams will take place, SLT advised in Oasis. SLT reassured Governors there won't be significant student movements around the areas where exams are taking place. SRv advised they have re-roomed all Year 5 classrooms to help the situation. • Governors asked about students finishing exams earlier than the school day finishes and what the plan is, SLT said until May half term the school day is as normal. After half term if a course has finished Year 11s are not required to come into school except for their exams. Governors asked if parents are being written to about this, SLT advised yes. Governors said parents may need to be reminded about this ASAP. Governors asked about how the school will know where students are going to after their exams and therefore who is on site if there was to be an emergency. SLT said they will reiterate it further tomorrow and make sure they sweep around the school grounds and challenge students if they are not where they should be. Governors checked that the SLT are confident that everything is in place for appeals, if necessary. 	SRv	ASAP
7.	<p>Chair's correspondence</p> <ul style="list-style-type: none"> • Chair advised he has received a communication relating to an overdue return to Companies House, but is now satisfied that this has been actioned. 		
8.	<p>Governance Matters</p> <p>New Staff Discipline & Conduct Policy</p> <ul style="list-style-type: none"> • All Governors agreed the current policy could be more effective. SRv advised the proposed new policy is the one used by ESCC, who recommend we use it, and the unions have pre-agreed it. Chair asked Governors for their comments. • Governors expressed concern about the 'withdrawal of benefits' as a sanction, and stated that we need to be careful about this, especially around things like parental leave. SRv said the relevant bullet point in Section 10.1 would be removed as he had intended to remove this before circulating it. • Governors asked about staff receiving warnings for offences in different categories and whether these would add up together or be disregarded from each other if they were for different issues, as this is not clear in the policy. SRv said in his view misconduct is misconduct so they would accumulate. Governors discussed if it is usual for offences in different categories to be dealt with in isolation from one another. SRv asked what the advantage of doing so would be. Governors suggested different things may impact on different issues and we should be working to correct someone's behaviour rather than working towards dismissal. Governors stated they have never heard of such a policy, and they indicated they wouldn't support such an approach. • Chair said the policy doesn't state who the Investigating Officer (IO) is and asked if it should be stated within the policy. SRv said he doesn't want to dictate a person to be the IO. Chair asked who appoints the IO, and SLT suggested the policy should state what level the IO should be. • Governors asked if the policy covers supply staff. SRv said it covers everyone who works for the school, including peripatetic and supply teachers, unless they are self-employed or working through an agency. Governors asked for all temporary staff to be made aware of the policy. Governors asked what would happen if the staff member 	SRv	ASAP
		SRv	ASAP

	<p>was working through an agency, and other Governors said it would be a contractual clause in the Service Level Agreement with the supply company. Governors suggested there is a danger around what we say to the agency and whether this might result in the agency no longer using that staff member and asked where the liability would fall in this situation; SRv said this would fall to the agency as the employer. Governors suggested that typically the vulnerabilities in these sort of policies is only found when they are stress tested and asked if the policy can they be mock used to stress test it.</p> <ul style="list-style-type: none"> • Chair said the team at ESCC is used to working with this policy. Chair asked if Governors needed to vote on implementation, but SRv advised it's a policy delegated to the SLT, so there is no need. SRv said he will check with HR to see what they would like to see about staff being made aware of the new policy. • Governors stated the policy says unsatisfactory timekeeping is an example of misconduct under the policy. Chair stated that if we dismissed someone on the ground of timekeeping he would want to see substantial pre-work having been undertaken with the person concerned in an attempt to support them in improving their timekeeping. <p>Business Continuity</p> <ul style="list-style-type: none"> • SRv has developed a Business Continuity Management Plan complete with some Governor responsibilities. Chair said his only comment is that it is not specific what level of seriousness an incident would need to be for it to be raised to the Chair. Chair also noted the system hasn't been tested yet, and SRv said we should have a test exercise. Governors commented that staff need to know for their own welfare what to do in a situation. SRv said once the procedures are completed the school will conduct a test. <p>Draft Governor's Action Plan</p> <ul style="list-style-type: none"> • Chair talked Governors through the action plan and pointed out the areas that have moved from Red to Amber in a number of areas. Chair explained he was keen for Governors to note there has been some progress and he will look towards the Lead Governors, with support from other Governors, to help move some of these areas towards Green in the future. Chair added that there are some suggestions for Governor training and he hopes to bring some of these forward before the end of the year. <p>Governors' Monitoring Summary Overview</p> <ul style="list-style-type: none"> • Chair expressed that he is really pleased with this as the first two terms show Governor monitoring is really robust and he thanked Governors for their work. Chair stated he wants all Governors to have been involved in monitoring by the end of this academic year for their own development and to get to know the school better. Chair said the summary is not yet complete but some areas have visits scheduled this term. • RM said would like another Governor to conduct Health & Safety visit with her, and the Chair advised he will look into this. • SLT said responsibility for Prep and Twilight will probably transfer to AHT-A&C. Governors said they were going to try to combine oversight of Prep and Twilight with performance management and CPD as these are linked. Governors said if we are going to review Prep & Twilight again then we need to do this now because any later in the year and the timetable would need to be changed. SRv said he is content that Monday and Fridays are working well. He said SLT are looking at the Prep provision and improving it. With Twilight they are looking at outsourcing some of the activities, but confirmed this doesn't save any money because the teachers will still be employed and paid the same in any case. SRv advised he is quite happy with the current Prep & Twilight structure for another year. He added the main issue is about what impact these sessions are having on the students and he is more concerned about whether it is helping students or causing them a burden. Governors said GM and LB are due to complete a monitoring visit re Prep & Twilight and asked when would be the optimum time to do this. SRv responded it would be better to do it early in the new school year. 	<p>SRv</p> <p>SRv</p> <p>SRv</p> <p>SRv</p> <p>SRv</p> <p>SLG</p> <p>Chair</p> <p>Chair</p> <p>GM/LB</p>	<p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>TBC</p> <p>TBC</p> <p>July FGB</p> <p>TBC</p> <p>Oct FGB</p>
--	---	--	---

	<p>Governors agreed we should wait for GCSE results and then do it in September and see what the impact was on the results. SRv said there are lots of things that will impact on exam results, such as small class sizes for the current Year 11s. Governors said there is no control group and so it is going to be very difficult to measure, and SRv agreed. SRv advised that the previous survey showed how things have improved since things were changed. Chair asked if all staff CPD is being logged, DHT advised yes. DHT added he hasn't asked staff what are they able to do now that they couldn't do beforehand and to what do they accredit that improvement. It was suggested this could be captured within the staff welfare survey. He added that staff welfare is based on staff feeling valued and what the impact has been. Governors said they are trying to triangulate the outcomes for the students with this and they need to gather some evidence in relation to the training and the outcomes, and agreed that maybe a survey would be the best way of doing so. Governors said we could ask staff about the gap between what the school is asking them to do and what it is supporting them to do. Governors asked about outstanding teaching as a primary outcome, but DHT said OFSTED no longer uses those terms, and added he is working on a way of observing teaching that allows SLT to map progress and talk to teachers about their strengths and areas of improvement. SRv said that when CPD is done 'to them' it is not owned by the staff member so they are trying to give that ownership to the teachers so they can identify their own strengths and areas of development, but that it's one of those incredibly hard things to pinpoint a measurement on and relates to a feeling of how they're doing. Governors said they would like to see a link between CPD and outcomes. Governors asked if there is a staff engagement survey and would this be a source of how people feel. Governors asked if there has been any communications as a result of the Prep & Twilight survey as there will be an expectation for change, DHT agreed this was a good idea.</p> <p>Fobs for Governors</p> <ul style="list-style-type: none"> Fobs for Governors to access and exit Temple Grove were distributed to Governors during the meeting. <p>Governor Policy Review</p> <ul style="list-style-type: none"> Chair confirmed the review of Governor's Policies will now be deferred to June's FGB. 	DHT	TBC
9.	<p>Safeguarding</p> <ul style="list-style-type: none"> RM advised that she provided a verbal report at the last meeting and has not had sufficient time to write up the report for tonight but she will do so and send round to Governors by email. SRv confirmed there were no issues. DHT said the safeguarding IT system allows reports to be run which Governors might find interesting as it shows themes and suggested he could show Governors at the next meeting. Chair suggested this could link up with the safeguarding report from RM. Governors asked if the reduction in the access to police officers coming into the school has changed and if it is having an effect. SRv said it is difficult to answer as the school does a lot of policing themselves, in the park and local shops without involving the police. Governors added that Police Officers have been significantly restricted in the time they can use to spend in schools and SRv agreed it had the effect that the school no longer has that person in uniform coming in. Governors said every young person should have the opportunity to meet a police officer for a positive reason. 	RM DHT	ASAP Jun FGB
10.	<p>Finance Matters</p> <ul style="list-style-type: none"> In the absence of DFA, the Lead Governor for Enterprise advised that a meeting had been held between himself, PA (Deputy), SRv and DFA to talk about finance matters before the FGB meeting, and they had agreed that Governors should create a list of questions for DFA for another occasion. He said the repayment of the PNA and the loan are the most important factors and so there is scenario planning going on about how we're going to repay these. It has been suggested that SRv holds a proactive 		

	<p>meeting with ESFA because at the moment we are assuming they will allow us to defer repayments next year but we have not actually had this conversation with them yet; but he said we need to have some idea of the situation before we speak to the ESFA. He continued that we also need a contingency planning budget, given the size of the school, and we need to make a reasonable assumption as to how much we need to accumulate for this. He confirmed the financial situation is looking reasonably comfortable without looking at the repayment of the loan and PNA, and confirmed that all felt that DFA has been overly prudent in her estimations of the situation. He concluded that we need to be more proactive with the ESFA and get a meeting with them scheduled in the diary and see how we can proceed with them.</p> <ul style="list-style-type: none"> • Chair said the student numbers for next year's Year 7 are looking good as we look like gaining a full cohort, and SRv confirmed with the SLT they are happy to manage this number. • Governors asked about 6th form numbers and suggested they would find it reassuring to see the modelling of the various likely numbers. SRv said that all scenarios have been accounted for but we will only know the final numbers when the students enrol. • Chair asked Governors if they have any questions about the budget. Governors asked about ICT resources, and SRv said DHT's and DFA's old offices have been made available for this and there is money available for ICT resources in the budget and this should be in place ready as a dedicated space for 6th formers in September. Governors asked when the new Director of Sixth Form starts, SRv confirmed in September. • Governors clarified whether there is still a requirement to do repeat DBS disclosures on staff. • SRv said a lot of the expenditure figures in the budget are at the top end to be on the safe side. • SRv asked if the information provided to Governors is accessible enough for non-finance expert Governors, and PA advised he has previously asked DFA to shrink down the number of lines on the budget spreadsheet and highlight where she believes the risks are within it. Chair bemoaned a lack of finance training available for Governors and has been considering getting a DFA in from another school to provide some advice and guidance. Governors suggested there is an ESCC training course being held in the summer, but other Governors suggested this is based on the primary stage and we need the whole school capability. Chair said we need to increase the proportion of Governors who are able to ask pertinent questions about the school's finances and he would also like to be able to compare us to other high performance schools. Governors said the narratives attached to the budget lines are not obvious. Governors asked about HR contingency. • SRv concluded that all agreed it feels like we have much more control over the finances than we have in the past. Chair thanked TS and PA for their work in this area. 	<p>DFA Chair</p>	<p>ASAP TBC</p>
<p>11.</p>	<p>Data</p> <p>Years R-4 Data</p> <ul style="list-style-type: none"> • AHT-HLS talked Governors through the Years R-4 data: • Reception is a very strong year group. There are 2 students with significant SEN needs and support has been put in place. 15 students are being monitored for speech development but some of them will come away from this monitoring soon. The class groups will not be mixed when they move into Year 1. The current weakest area is knowledge of the world. This is a strong group for writing. SRv explained that a Higher Level Teaching Assistant who has worked at the school since the beginning is going to be put through her initial teacher training and will work in reception. This is very positive for the staff member, but it does mean some thought needs to go into providing support to backfill her former position and also while she is on statutory training placement at a different school. Governors suggested we could swap with another placement trainee from a different school, but AHT-HLS warned that we wouldn't know the quality of the person coming in. AHT-HLS said she may cover herself 		

for the 6 weeks of the placement or SM may cover, but both options would have impacts.

- **Year 1** – their strongest area is reading and the weakest area is around supporting SEN students with the staffing available. There are 3 students who are Looked After Children (LAC) who are also on the SEN register. Any students in this group who are working below expected levels are having regular interventions. AHT-HLS explained how they have gone through every student to see what barriers they have to learning. **Chair asked** about the 88% who are currently predicted to pass phonics screening and enquired how this compares with the national average and ESCC’s average, and other **Governors added** we want to show off what we are good at. AHT-HLS explained that since the Government did away with levels every school is working this out differently, so her staff have been to moderation and she has also sent staff to moderate with other schools. She said the only time we know we’re secure is at Year 2 and Year 6 through the national tests. **Governors asked** about the data showing that almost 30% of boys are below the national standard in reading, writing and maths, but AHT-HLS said there are lots of factors with this including a lot of summer born and SEN students and they all have interventions in place. AHT-HLS explained that writing is the weakest area across the board and so she went to visit an Outstanding school in London who are achieving 96% of students at the national standard and asked them what they were doing. They have stripped out reading basic books and have put in place a wide variety of quality texts instead and have found that this develops the student’s language in writing. As a result of this AHT-HLS has applied for a grant to help fund the purchase of good quality books for the students at GH to read. **Governors asked** if ‘writing’, means ‘handwriting’, AHT-HLS advised it is more about writing text and assessing their written explanations or following instructions and a whole lot of criteria about punctuation and spelling, so it is very little about actual handwriting. **Governors asked** if there are any planned developments regarding the taking of exams on computers in the future instead of handwritten, and SRv said he keeps an eye on the expectations for the future, but this is not on the cards at the current time. **Governors asked** about whether we operate a pen license once students become proficient at writing as this can be quite controversial, and AHT-HLS said they use a pen for editing their own work in Years 3 and 4 so we can see they have reflected and acted upon their own work.
- **Year 2** - **Chair asked** if Year 2 have started their SATs and when we find out results, AHT-HLS advised results come out in late May or early June, and that this also includes a teacher assessment. AHT-HLS explained that Year 2 is a challenging year group with a high proportion with SEN and she has put in place interventions, with some students on part time timetables. She has put in place some writing interventions. **Governors asked** about the boys in Year 2 and queried the 42% who are below where we would expect them to be in writing, and whether we have a path for progression towards where we would like them to get to by Year 3, and whether they are going to catch up. AHT-HLS said in her view very few of them will catch up as it is a year group that has a lot of challenges, albeit mainly in writing and not so much in maths or reading. AHT-HLS said she would welcome any Governor who would like to come in to have a look. She explained that how we currently assess writing is something we need to look at and see whether there is a better way of doing this. SRv said he is looking at how he can divert resources to this year group, following a moderation staff meeting last night it is clear that some have made limited progress. AHT-HLS said everything is being done that can be done intervention wise. **Governors said** we also need to look at their progress not just where they have got to. AHT-HLS said there have been only tiny steps for some of them and she is happy to share the progress monitoring at a Governors monitoring visit. **Governors asked** if the lower school has good parental support. SRv said they receive very varied support from parents. **Governors asked** if the parental involvement seems to drop off as their children get older, SRv said it’s not quite as clear cut at this but it certainly does drop off in secondary school year groups.
- **Year 3** - **Chair said** Year 3 are all in the green areas and appear to be a very positive year group. AHT-HLS confirmed this.

- **Year 4** - AHT-HLS explained that Year 4 had had some issues with writing and they went back and found that there was a consistency issue with marking, so it has been re-done and the situation looks healthier. This is a boy heavy year (37 out of 60), but it has relatively low SEN numbers. AHT-HLS said we have to look at where they were in when they were in Reception and where they are now. [Governors asked](#) about the relatively high level of 'cause for concern' in maths progress, and AHT-HLS said this has been done on a White Rose maths assessment, and this second one was completed on multiplication and division which was more difficult to grasp than the previous one covering addition and subtraction, so she explained we are measuring against different things. SRv said there is the same argument in science when secondary students transfer from one of the sciences to another within the syllabus. [Governors asked](#) about the support the school is receiving from parents listening to Year 4s reading and about whether parents are coming into school to help with this. SRv said we have a better grasp on older students doing this and the other day we had 20-30 older students listening to reading. It was felt that parents are working more and more so it's difficult for them to come in, but we do have some grandparents who come in and listen to students read.
- [Chair thanked](#) AHT-HLS and SM and everyone else involved in the Lower School.
- [Governors asked](#) about whether our future Year 6 students will do SATs, SRv confirmed yes.
- SRv concluded that going forward the data for Governors will be presented in more of a dashboard format as requested

Years 10,11 & 13 Data

- AHT-A&C talked Governors through the Years 10, 11 & 13 data:
- **Year 11** – we are just coming up to the public exams and the SLT have been busy looking at the tracking that has taken place over last year and have been studying the data tables to establish where progress has been made. Pleasingly since March the Progress 8 score has jumped from -0.73 to -0.63. As a result he is confident we will end up very close to the original prediction, or be around -0.1 out. He advised there has also been positive progress in the English and Maths % predicted to achieve grades 9-5. AHT-A&C explained that having looked at the subjects in detail some of them throw up question marks about student's attainment – in certain subjects. He advised that the interventions discussed earlier in the year have continued and generally students have been responsive to these interventions. Staff have commented that some significant work needs to be done around independent learning. AHT-A&C explained that at this point in the year staff are focussing more on student's anxieties about the exams rather than trying to get in any more content. [Governors asked](#) about the additional mock exams, AHT-A&C explained that following the December mocks students took another mock in a classroom environment and the advantage of doing this is that we have a baseline to measure them against and two results to compare against for standardisation. [Governors expressed concern](#) about the progress of disadvantaged and SEN students having regressed between the March and May data results, and AHT-A&C explained that the interventions may have led to this due to changes in timetables, for example by taking them out of lessons, and suggested we need to think more about curriculums earlier in the year, but he also advised that this is a small group of individuals so only one student can make a big difference in percentage terms. AHT-A&C added that it is interesting that those students with the less than 90% attendance have progressed by as much as the total year group. [Governors asked](#) about the Foundation level exams within the new GCSEs, and AHT-A&C explained that his data includes those completing Foundation exams. [Governors asked](#) if the new GCSEs have the same rule that if you are taking a Foundation exam that the highest mark available is a 5, confirmed yes. SRv explained that there are not many subjects left that have a Foundation option available. [Chair asked](#) about GCSE results on 23 August – SRv said the school will find out the day before but the results are embargoed. [Governors asked](#) where we are forecasting the final results to be on the Progress 8 scores, and AHT-A&C

	<p>confirmed the overall Progress 8 is -0.1 rather than 0.1. Governors asked what this means in terms of English and Maths grades 9-5; he responded it should be healthy. Governors asked if this data is shared with other schools during Years 10 and 11, and AHT-A&C said they are working hard on this. SRv said he had talked to other Head Teachers about the sharing of data and they are prepared to do so going forwards. Chair asked about whether we are planning to share predictions against the end results, and SRv said we want to be predicting as accurately as possible and he is planning to base performance management on this activity next year.</p> <ul style="list-style-type: none"> • Year 10 – AHT-A&C said in Year 10 we need to be careful around the current attainment data as this is where there can be a lot of variation. He explained that in most subjects Governors will see a relative consistency between results, but the obvious one that stands out is Maths; however it doesn't work in the same way in all subjects. He explained that it is commonplace that it's not until after Christmas in Year 11 that most students tend to catch up with where they need to be in Maths, and this can cause concern. AHT-A&C explained that if we look at the progress taken together it is positive and it is interesting comparing Years 10 and 11. He reminded Governors that progress is all compared against students' reading and maths abilities at KS2, so we need to be careful when looking at these figures, but it can still be tracked as there have been improvements made in all categories. AHT-A&C advised there are mocks coming up for Year 10 which will give us more accurate figures to base progress against and we will be able to make more accurate judgments. He also explained that the process of transitioning the students to their new Head of Year has begun, and the SLT are taking a lot of learning points from the experiences of the current Year 11s. • Year 13 – AHT-A&C said that looking at the overall percentages for all subjects we know the subjects where there has been lack of further progression have been affected, in part, by staffing issues, but explained that the SLT have put interventions in place to support this. He explained that looking at other subjects the progress is looking good. AHT-A&C explained they are working hard to get students to come into school regularly, and in this regard student mentors have worked quite well. Governors said the Year 13 data with no narrative is too difficult to read and comprehend. SRv agreed that we need some more narrative and smaller tables. • Chair asked if AHT-A&C is happy, when it comes to the quality of assessment, that the data we have for Years 7–10 is good enough to enable us to consistently measure across the school, he confirmed he is happy with the tracking at Key Stage 4 (Years 10 and 11), but there is significant work to be done for Key Stage 3 (Years 7, 8 and 9). This is in process and should be ready for September. 		
12.	<p>Monitoring</p> <p>Early Years and SEN Provision Monitoring Visit & Lower School Monitoring Visit</p> <ul style="list-style-type: none"> • LB has sent her apologies to the meeting, so the Chair briefly talked through the monitoring reports. AHT-HLS advised that the yellow sections are where she has made changes or comments to the report. LB has suggested we increase our score on the SEF by one grade and the external adviser agreed with this. Governors asked if everything we have now is sustainable as we move forward to a Year 5 and then a Year 6, but AHT-HLS said Years 5 and 6 will come under the responsibility of AHT-A&C, not the primary school. Governors asked about parental information for the transition from Year 4 to Year 5 and SRv said it is in hand. AHT-HLS said meetings have been held with parents about this and it was well attended. Governors said there's an interest from parents whose children already attend to come in and have another look round. Governors asked about whether parents are positive about the proposals for the year groups and AHT-HLS said the main issues they had was about playtimes and mixing year groups. SRv said they have planned 3 opportunities for students and teachers to help them make the transition. Year 4 is being split up when they make the move to Year 5 and students and parents are aware of this. Governors said the change to the 		

		Clerk	June FGB Agenda
	Primary and Secondary structure should be formally confirmed by an FGB vote and asked for this to be added to the next agenda.		
13.	Any other urgent business <ul style="list-style-type: none"> Chair confirmed no other urgent business has been brought to his attention. 		
14.	Confirmation of meeting dates for remainder of 2017/18 school year <ul style="list-style-type: none"> Thursday 21 June 2018 Thursday 12 July 2018 		
15.	Meeting close <ul style="list-style-type: none"> Chair closed the meeting at 8pm 		