



Governing Board - Minutes

**Meeting Date:** Thursday 7 December 2017  
**Meeting Venue:** TG9, Temple Grove, Gildredge House  
**Meeting Time:** 5:15pm

**Governors:** Julian Mace (JM), *Chair*  
Louise Baxter (LB), *Vice Chair*  
Alison Allart (AA)  
Paul Amos (PA)  
Martyn Ashley Taylor (MT)  
Selene Edwards (SE)  
Sara McKenna (SM)  
Gabrielle Mace (GM)  
Rachel Moreton (RM)  
Joel Newman (JN)  
Fiona Walker (FW)  
Matt West (MW)

**Ex officio:** Stuart Reeves (SRv), *Head Teacher*

**Also In attendance:** Paul Barber (DHT), *Deputy Head Teacher*  
Catherine Geldard (AHT-(HLS)), *Assistant Head Teacher - Head of Lower School*  
Danny Simmonds (AHT-(B&A)), *Assistant Head Teacher - Behaviour & Attendance*  
James Towner (AHT-(A&C)), *Assistant Head Teacher - Assessment & Curriculum*  
Janice Logan (DFA), *Director of Finance & Administration*  
Karl Hector (KH), *Pupil Premium Lead Teacher*

**Clerk to Governors:** Steve Quayle (SQ)

**Apologies:** Steven Blower (SB), Trevor Scott (TS)

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## Governing Board - Minutes, 7 December 2017

Item	Discussion	Action	Date
1.	<p><b>Welcome and apologies for absence</b></p> <ul style="list-style-type: none"> <li>• Chair welcomed Governors and SLT to the meeting, and welcomed Karl Hector as a guest to talk about his work on Pupil Premium.</li> <li>• Apologies received from TS and SB – accepted by the Chair.</li> <li>• Chair began by celebrating recent good news:               <ul style="list-style-type: none"> <li>○ External feedback received on the Lower School which confirmed it is, as we believed, ‘Good’ with ‘Outstanding’ features.</li> <li>○ Appointment of Head Boy and Head Girl and their Deputies – these will be fantastic ambassadors for the school.</li> <li>○ One Year 11 boy has been selected for the GB Frisbee team.</li> <li>○ One Year 13 boy has been received a national award for voluntary services.</li> </ul> </li> </ul>		
2.	<p><b>Declarations of Interests</b></p> <ul style="list-style-type: none"> <li>• No declarations of interest were made.</li> </ul>		
3.	<p><b>Pupil Premium (PP)</b></p> <ul style="list-style-type: none"> <li>• Chair introduced KH, and asked for questions on his PP report. <b>Governors asked</b> how we can see the impact of PP monies; KH replied that the data he is compiling will provide the ability to identify the impact. <b>Governors asked</b> if we review the interventions we make, SRv advised the difficulty of measuring individual interventions is that there are always several ongoing at the same time so they are hard to measure, but we still do need to try to identify the impact of each. KH stated that we share best practice and have made new contact with several schools in Brighton. <b>Governors asked</b> about timescales and when will we know about the impact of the work on PP, KH replied he is about to receive the third data drop and can apply the results to PP students to measure impact and then report back to Governors by February half term. AHT-(HLS) asked about students in Early Years and whether the PP funding can be used there, KH advised yes. <b>Governors asked</b> how engaged parents are and whether we are bringing them into these discussions, KH advised that we are not currently involving parents as much as we could and knows we need to bring them into this more. <b>Governors asked</b> if all staff are communicating about PP within the school, SRv advised everyone in school is working to raise the profile of PP students, and the most impactful intervention is in the classroom with the teacher, and this is also a lot less cost intensive than many other interventions. <b>Governors asked</b> if the Oasis is having a PP impact, SRv advised that Governor’s monitoring visits should review the impact of PP there. KH said he is working to co-ordinate PP activities across various roles and responsibilities as it is a ‘whole school’ issue. <b>Governors asked</b> about the perception that some Reception students have been prevented access to PP money in the past, KH advised there is a list of PP students on SIMs, but <b>Governors said</b> some of the Reception students don’t seem to have received any support from the PP money in the past. KH is compiling a report of what money has been spent on each PP student. <b>Governors asked</b> if teachers are expected to routinely look on SIMs to see if any of their students are PP, SRv said this does not happen as much as he would like, but it is a work in progress. <b>Governors asked</b> if a spreadsheet of all PP students would be better practice to solve this, KH advised he is trying to set up a system in SIMs which will tell teachers if any of their students are PP. <b>Governors asked</b> if there are any PP students who don’t need intervention, SRv advised there are some and PP money wouldn’t be directed at them if they don’t need it. KH advised that he has spent time researching various PP approaches and it is clear the ‘whole school’ approach has better results than individual interventions. SRv added the research broadly suggests the use of INAs and TAs for outcomes for PP students isn’t as impactful, however this doesn’t mean this is the case at every school and they are still working to establish if this is true of GH. SRv stated that unfortunately finances dictate we are having to do less interventions than we would like and results may reduce as a result, hence the more solutions we have available to us the better. He added it is apparent the Government are concerned about the lack of progress PP money is having on a national basis. <b>Governors asked</b> about the ‘whole school’ training, and what happens if teachers miss this, how do they catch up – DHT advised this is very difficult. He went on - the main strategy for making progress with PP students is to improve progress for everyone and there has to be a certain</li> </ul>	KH	Mar FGB



	<p>to start looking at communications from the user’s point of view. <b>Governors asked</b> if we are using Mailchimp, or similar, to monitor the readership of emails, SRv advised not currently. <b>Governors stated</b> it appears lots of parents are not reading emails from comments they post on Facebook. <b>Chair commented</b> there are still lots of negative comments about the school on Facebook. <b>Governors suggested</b> we manage our social media output with quicker responses to better respond to issues, but all agreed we don’t want to enter into debates on social media. <b>Governors commented</b> that most of the social media comments happen on a private Facebook page and the school’s page is not very active, and that since we’ve moved away from posting as regularly people aren’t seeing many of our Facebook messages. <b>Governors asked</b> who actions the social media account, SRv advised {redacted}, but the member of staff is very overstretched. <b>Governors asked</b> if there is a need for a separate role to do this job but SRv advised there is a need for lots of extra support roles but we simply have to prioritise. SRv stated he will develop a new communications strategy, but any proposal to move social media responsibility to someone else will result in a financial cost. <b>Governors asked</b> if an apprentice could do it, SRv replied we need to be sure the responses are carefully crafted, and he is unsure whether an apprentice could do this, <b>Governors agreed</b>. SRv asked if we are overreacting to the problem of negative comments on Facebook. <b>Governors said</b> we need to be more proactive in our communications with stakeholders. <b>Governors commented</b> that they were unaware of the school’s recent uniform consultation, which made it difficult for them to manage the situation when they were confronted about it. <b>Governors noted</b> the loss of weekly bulletin and stated that many parents miss it. <b>Governors said</b> we should promote the school in a more positive light on Facebook and we should use our social media presence more expertly with posts referring people to the GH website for good news stories. <b>Governors stated</b> the negative comments were mainly made by parents, and we mustn’t forget about what students think.</p> <ul style="list-style-type: none"> <li>• <b>FW joined meeting at 6.05pm</b> <ul style="list-style-type: none"> <li>○ Capacity – <b>Governors asked</b> if we will have enough space if we are planning on having 200 students in the Sixth Form. SRv advised we are currently 4 classrooms short and he has recently completed a full tour of every room in the school and believes we could make more use of rooms S9 and TG1, which could accommodate music and drama, which would, in turn, free up other rooms in the main part of school. Then, in the future, he would look to convert the Oasis into two rooms, so he is confident we could accommodate the students if we got to 100 in each of Years 12 and 13. SRv added that we could additionally get 18-20 students in the rooms which are currently SRv’s, DFA’s and DHT’s offices, so we don’t need to worry about space yet. SRv confirmed the Lower School will remain as it currently is.</li> <li>○ Values and ethos – <b>Chair stated</b> there will be a Governor’s Away Day on the afternoon of 2 February to discuss this – venue TBC. Before this, at 11am, there will be a tour of the school for new Governors. Chair to organise Away Day.</li> </ul> </li> </ul>	SRv	Feb FGB
6.	<p><b>Items not already on the agenda</b></p> <ul style="list-style-type: none"> <li>• None reported.</li> </ul>		
7.	<p><b>Chair’s correspondence</b></p> <ul style="list-style-type: none"> <li>• Chair advised he has received some letters about the school’s uniform survey, and that he would like a Uniform Committee to be established with a representative of all stakeholders to look at the results of the survey and make a decision based on this. <b>Chair confirmed</b> that any change of uniform needs to go through the Board and it was disappointing that Governors were not involved or advised about the survey, which in his view was ill-thought out. <b>Governors stated</b> some communication needs to go out to parents soon because parents want answers. <b>Governors stated</b> the lead time for some new uniform items can take up to a year so we can’t just change things quickly in any case. DFA advised the survey results show there is no appetite for significant changes, with a few exceptions, such as the sports kit. <b>Governors asked</b> where the need for the survey came from, DFA responded that it came from various conversations in the past about uniforms, particularly around the skirt, which has always been contentious, and it appears parents are keen to have one shop to get all their uniform from. DFA confirmed that it was made clear that it was just a survey/consultation and that any changes that resulted would be phased in and not implemented immediately. <b>Governors said</b> it is a PR issue that no response has so far materialised from the school and reiterated that someone needs to respond to the survey respondents. <b>Governors stated</b> parents just want to know if the school uniform</li> </ul>		

	<p>is changing or not. <b>Governors asked</b> if we need a decision from the Board on this. <b>Chair stated</b> the Board would delegate authority to the Uniform Committee to get an email out to parents before the Christmas break so the Committee needs to meet next week. <b>Governors confirmed</b> that JN, SE, LB and SM would be part of the Committee and would send an email out to parents. SRv asked DFA to send them the survey results. Chair stated the Committee will also need to make a decision as to whether we are making any changes to the uniform, and where it can be purchased from.</p> <ul style="list-style-type: none"> <li><b>Governors asked</b> about the temperature problems experienced in the school hall during mock exams and the fact there have been lots of complaints about how cold it was. SRv explained that the heating initially failed and so the school bought portable heaters, which then overloaded the circuit and caused the electricians to trip out and this all took time to resolve. Communications were made to students to bring warm clothes, and subsequently the knock-on effect has been the standard of uniform compliance has deteriorated. SRv advised that as a result a letter will be going out on Monday to advise everyone to resort back to normal uniform as the heating issue is now resolved. <b>Governors commented</b> the school could have pre-empted bad press about this incident by sending a letter to parents. <b>Governors expressed concerns</b> this could have affected the results of the mocks because there were reports of students wearing coats, hats and gloves during their exams. <b>Governors cited</b> some people saying it wasn't that bad and that there is an element of exaggeration occurring. <b>Governors asked</b> if the statutory minimum temperature was breached and if so shouldn't we have taken action. SRv will explore what the school should do in a similar situation in the future. SRv said he will ensure the heating is serviced more often as a preventative measure. <b>Governors asked</b> for a contingency plan to be devised for the GCSE exams if something similar were to happen again, alongside a disaster recovery plan, SRv agreed. <b>Governors commented</b> that there was a lot of noise from the Lower School which disturbed those taking the mock exams, which cannot be allowed to happen during the real thing. AHT-(A&amp;C) pointed out that during the actual exams there will only be two exams a day, not three as there were in the mocks, which meant that they had to take place across lunchtimes. SLT reminded Governors that these are the first set of mock exams the school has overseen and as a result a lot has been learnt from it. <b>Governors asked</b> if the problems have affected student morale, SRv said all the students take it very seriously. <b>Governors asked</b> if we are putting things in place if their mock results aren't as expected, SRv replied that all students will be supported through their results with their teachers identifying what they need to improve upon.</li> <li>Vice Chair advised she has received correspondence – she has accepted an invitation to coffee with a lady who runs the 'Friends of Gildredge Park', who would like some more engagement with the school regarding low level anti-social behaviour within the park, and will report back.</li> </ul>	<p>JN,SE, LB,SM DFA</p> <p>SRv</p> <p>SRv</p> <p>LB</p>	<p><u>15 Dec</u> ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>Feb FGB</p>
8.	<p><b>Governance Matters</b></p> <ul style="list-style-type: none"> <li>Strategic Planning Group (SPG) – Chair reported to Governors that these meetings used to take place under the previous Head, and that they have been reinstated in order for Lead Governors (Chair, Lead governor Education, Lead governor Enterprise, Lead governor Admissions and Lead Governor Safeguarding) to meet with the SLT. The primary focus is to look at the SDP and the SEF. The intention is that this will improve communication and allow for better oversight from governors. The SPG recently discussed new Data Protection legislation and that we, as a school, may need to make changes and spend some money to comply with this.</li> <li>Review pay of staff – the Lead Governor for Enterprise is not present tonight – however the Pay Committee will look into this and ratify any decisions required on pay progression.</li> <li>Road Safety – Clerk advised that due to no incidents of 'Killed or Seriously Injured' (KSI) outside the school, the school is seen as low risk by ESCC Road Safety Team and due to budget constraints there are no plans for road safety measures or traffic calming. However, the ESCC Parking Team will send traffic wardens to the site more often to prevent illegal parking, and the ESCC Transport Development Control Team will review whether zig-zag lines should be applied to the road outside the school and will consider the re-siting of the zebra crossing. <b>Governors expressed</b> ongoing concern for child welfare and will continue to closely monitor this area.</li> </ul>	<p>Chair</p> <p>TS, PA</p>	<p>TBC</p> <p>TBC</p>
9.	<p><b>Safeguarding Update</b></p> <ul style="list-style-type: none"> <li>RM talked Governors through her safeguarding report and her safeguarding checklist, which is new and this is the first attempt at it, but it will be done at every visit going forwards. RM</li> </ul>		

	<p>commented that attendance is much better and there is lots of progress and the systems are more proactive, and asked Governors for questions. <b>Governors asked</b> about first aiders outside of school hours; however RM reminded Governors that we need to be mindful of keeping Safeguarding concerns separate from Health &amp; Safety concerns. <b>Governors asked</b> if during Prep and Twilight there are enough first aiders on site in the required ratios to student numbers. <b>Governors queried</b> how supply staff know the school's safeguarding processes, but it was confirmed that a staff member talks to supply staff about out procedures and that supply staff agencies also keep their staff up to date. <b>Governors asked</b> about first aiders in evenings, ie. at FGB meetings, but it was confirmed this is not a Safeguarding issue, but an H&amp;S one.</p>		
10.	<p><b>Attainment Data</b></p> <ul style="list-style-type: none"> <li>AHT-(A&amp;C) talked Governors through the Years 10 and 11 attainment data. He explained the methodology for calculating 'Attainment 8', and explained that when Attainment is measured from pupil baseline against their best 8 GCSE results this gives us 'Progress 8'. <b>Governors asked</b> if the GCSEs results are higher this year will this show in these results, AHT reassured Governors that all results are normalised across the country. The report currently shows all negative figures for Progress 8, but these are current scores and they haven't yet produced predicted grade Progress 8 forecasts. AHT advised that on Progress 8 a 0 figure means that all students are at the grades they should be, whereas -1 means that on average they are one grade below where they should be. He advised that the figures show that FSM &amp; LAC students currently stand out as being more negative than other students. SRv advised Governors what would be expected of them to know about these figures if we had an OFSTED visit. <b>Governors asked</b> about the obvious gender gap between results, AHT advised this is where fine analysis comes into play, because drilling down into the figures shows that 5 out of the 6 SEN students in Year 11 happen to be boys, which is pulling the boys figures down in the statistics. AHT demonstrated to Governors how much the figures can change by small alterations to the make-up of the cohort data being interrogated. <b>Governors asked</b> how they will get this information in the future; SRv advised that an attainment data dashboard will be produced for each FGB meeting. <b>Governors asked</b> about how we will be sure we are not neglecting important data, SRv said Governors should be aware of figures for Years 11, 13 and 6 at all times. It was suggested that at monitoring visits Governors could be asked which year groups they are interested in looking at, however <b>Governors said</b> they wouldn't know which ones they need to worry about unless they have the figures. SRv said it is the SLT's responsibility to advise Governors which figures they are concerned about and they will present this to Governors. <b>Governors requested</b> Years 10, 11, 13, 6 and 2 to be made available at all times and as part of future monitoring visits they would look at the other year groups, AHT confirmed this. <b>Governors asked</b> if there is anything in the data produced this evening which they should be worried about, AHT advised there are certain subjects and certain students which need to be looked at closely to identify where problems are and then for interventions to be made, and to this end the SLT already hold strategic meetings with Heads of Year and reduce these student's provision of Twilight in order to allow time for staff to offer them more interventions. <b>Governors asked</b> about how a conversation relating to these data figures would work with OFSTED, SRv said a Governor should be selected who is a data expert to explain the figures as articulately as possible. <b>Chair stated</b> we had a data pack for the OFSTED inspectors previously which is constantly updated. <b>Vice Chair stated</b> she has some remaining questions, but she will email AHT off-line.</li> <li>AHT-(HLS) talked Governors through the Reception attainment data and the Early Learning Goals (ELG) and explained to Governors the differences in subject knowledge that are required for Reception students to achieve a 30-50D score in each subject in order to achieve the ELG. The vast majority of students are achieving the national expectations; currently about 82%, however she is concerned that a TA who helps with language support is leaving the school.</li> <li>SRv concluded that this attainment data is now providing Governors with a sound basis upon which they can ask pertinent questions about what is happening in various parts of the school.</li> </ul>	LB	TBC
11.	<p><b>Monitoring</b></p> <ul style="list-style-type: none"> <li>Chair advised Governors have already received the Safeguarding report; the SEN report is coming to the February FGB, as is the Behaviour report. Chair is content for the remainder of the monitoring visit reports will be completed as the school year progresses.</li> </ul>		

12.	<p><b>Finance Matters</b></p> <ul style="list-style-type: none"> <li>Chair apologised that Governors have not been sent the annual report and accounts paper prior to the FGB meeting. <b>Governors pointed out</b> that they could not comment on the paper when they haven't had chance to read it. <b>Chair advised</b> he met with DFA and the Lead Governor for Enterprise last week to discuss it and that the format is very complex, however our auditors are happy with the accounts and finances. <b>Chair confirmed</b> there is nothing contained therein which is a surprise, and confirmed that a vast amount of it is the same as last year. <b>Chair confirmed</b> that the accounts need to be ratified by the Board of Governors. DFA suggested there was little point in Governors talking through the accounts this evening before they have had time to read them. <b>Governors suggested</b> they could be sent out electronically and then we can reconvene next week to ratify them. Accordingly, <b>the Chair called an Extraordinary Governing Board meeting for 6pm next Wednesday 13 December</b>, to ratify the accounts and asked DFA to circulate the paper.</li> <li>DFA presented the monthly management account and advised this is fairly straightforward. DFA discussed the costs involved in complying with the new GNPR legislation and that she has asked ESCC to come in and provide some training on this which will include a detailed report and an action plan, plus will provide templates to use. SRv advised he is going through all 130 school policies in January, but advised that staffing costs in relation to the above will impact the budget. SRv advised he is working to finalise the outcomes of the performance management process and will revise the budget accordingly and will look at other budget lines to see what can be trimmed back. SRv said the main highlight from the budget report is that having been previously predicting a deficit of £240k, this was ultimately reduced to £183k, largely due to £20k less being spent on staff, £5k less on staff absence, and building maintenance being reduced by £20k. He advised the school has previously agreed to borrow £281k and this therefore leaves us with an in-year surplus of £98k, not including any claw-back or spend on GNPR implementation, and the school will need to decide what we should do with the £98k. He advised that the budget this year is still going to be very tight. SRv advised the Lead Governor for Enterprise has asked for some more modelling on recruitment in relation to the proposed Sixth Form restructure. <b>Governors asked</b> about how the PP budget is structured, SRv confirmed £40k of it is spent on interventions and the remainder of the £96k is spent on staffing. DFA advised the school will be updating the finance system and wants to tailor some new reports and would like Governors to tell her what would be useful for them to see so she can have something designed ready for the system upgrade in April. <b>Chair stated</b> he will delegate to the Lead Governor for Enterprise and Deputy to determine which Governors will get involved in this.</li> </ul>	DFA	ASAP
13.	<p><b>Head Teacher's Report</b></p> <ul style="list-style-type: none"> <li>SRv asked Governors to comment on the pay progression proposals detailed in his report, <b>Governors agreed</b> it looks reasonable.</li> <li><b>Governors asked</b> about progress of the use of 'Show my Homework', because it appears only some teachers are using it, and <b>Governors asked</b> if this means the system is not a success and asked if we should be looking for something else instead. SRv advised it needs a re-launch, but students and parents are feeding back positively about it. <b>Chair asked</b> why if staff are not using the system it cannot be a measure in their performance management, because it's a whole school policy to use it and parents and students want it so it should be used, SRv confirmed he has not made it a 'three line whip' that it must be used, but will relaunch it soon and stress the importance of using it.</li> <li>SRv advised he needs Governors to ratify the new Performance Management policy – <b>Vice Chair queried</b> why she and the Lead Governor for Enterprise have not been provided with the detail of the policy in advance, as was promised, in order to give them time to review and feedback. SRv apologised for this and explained that he believed it had been shared in advance. <b>Vice Chair confirmed</b> she will take the discussion about this outside the meeting and feed back on any areas where she would like amendments, but she is happy to ratify the policy with the caveat that her comments and feedback be taken into consideration.</li> <li>SRv asked Governors to ratify the new school attendance policy. He noted that attendance is already up significantly. <b>Vice Chair asked</b> why there seems to be a high number of Year 11 authorised absences, SRv advised this is in relation to sickness, but confirmed that the Year 11 unauthorised absence is stubborn and very difficult to deal with. SRv advised he has instigated a process of calling home and refusing term time holidays but some parents are taking them anyway and this appears to be a specific problem with Year 11. SRv asked for all Governors and</li> </ul>	SRv  LB	TBC  TBC

	<p>staff who are parents to set a good example and not to take their children out of school in term time, <b>Governors confirmed</b> they are in agreement with this approach. SRv advised he has started fining for unauthorized absence as of last week, <b>Chair confirmed</b> the money raised from this goes to ESCC, not the school. <b>Governors asked</b> about the policy on fining, SRv advised he follows the ESCC policy which means fines occur after ten sessions of unauthorised absence. <b>Vice Chair confirmed</b> she is happy to sign off the attendance policy but has a few comments which she will send to AHT-(B&amp;A); <b>Governors agreed</b> to ratify policy.</p> <ul style="list-style-type: none"> <li>• <b>Governors confirmed</b> they didn't complete the SDP RAG rating exercise, but nothing has changed with those areas rated as red which they haven't been made aware of before. <b>Vice Chair commented</b> that a lot of monitoring visits relate to the red areas. <b>Chair advised</b> Lead Governors can pick this up in more detail at next SPG meeting. <b>Governors asked</b> SRv to update a new version of the SEF. <b>Vice Chair stated</b> the lower school has one already. SPG provisionally due to meet on 15 January, but Chair to confirm this.</li> <li>• SRv asked Governors to agree for GH to join the Eastbourne Partnership – approved.</li> <li>• <b>Governors asked</b> about the Data Manager resigning, SRv is buying in the services of a senior invigilator who will be overseeing exams, and someone is shadowing the Data Manager before he leaves.</li> <li>• Sixth Form restructure – <b>Governors commented</b> that this cannot proceed until the Lead Governor for Enterprise has the extra financial information he has requested. SRv expressed that a decision on this is now urgent and asked if it can be added to the agenda of the EGM next week, Chair agreed.</li> <li>• <b>Governors acknowledged</b> the Lower School's recent glowing praise from Bill Ruddock. <b>Governors asked</b> if the same offer of a free review service from ESCC existed for the upper part of the school, SRv confirmed it does not.</li> </ul>	<p>LB</p> <p>SPG SRv Chair</p> <p>SRv</p> <p>EGM</p>	<p>TBC</p> <p>Jan Jan TBC</p> <p>ASAP</p> <p>13 Dec</p>
14.	<p><b>Student Leadership</b></p> <ul style="list-style-type: none"> <li>• Due to the lateness of the hour, the Chair deferred this matter to next FGB in February.</li> </ul>		
15.	<p><b>Any other urgent business</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>		
16.	<p><b>Confirmation of meeting dates</b></p> <ul style="list-style-type: none"> <li>• Chair confirmed the future Governor's meeting for the remainder of the 17/18 school year: <ul style="list-style-type: none"> <li>○ EGB – Wednesday 13 December (6.00pm).</li> <li>○ FGB - Thursday 1 February.</li> <li>○ Away Day – Friday 2 February at 12noon. (Tour of school at 11am)</li> <li>○ FGB – Thursday 1 March.</li> <li>○ FGB – Thursday 22 March.</li> <li>○ FGB – Thursday 3 May.</li> <li>○ FGB – Thursday 21 June.</li> <li>○ FGB – Thursday 12 July.</li> </ul> </li> <li>• <b>Meeting closed at 8.25pm</b></li> </ul>		