

Dear Year 10 Parents and Carers,

**Year 10 Work Experience Programme: Monday 3<sup>rd</sup> March - Friday 7<sup>th</sup> March 2025**

Thank you to those parents who attended the Work Experience Launch on Thursday 6 June 2024. Attached is a copy of slides from the event, the work experience programme guide which includes the link to the form which is here [Work Experience Form Link 2025](#)

Students in Year 10 will be spending a week out of school on Work Experience from Monday 3<sup>rd</sup> March - Friday 7<sup>th</sup> March 2025. This is a fantastic opportunity for your son / daughter to discover what life is like in the world of work, and it forms an important part of the Gildredge House careers curriculum. Work Experience Week is designed to introduce students to a working environment, increase their confidence and, if appropriate/available, give a snapshot of experience in the career they might like to pursue.

The slides saved as a PDF includes an overview of the programme:

- Timelines, dates and deadlines
- Costs and further information on pre-placement checks, as well as an explanation on Employers Liability Insurance
- The importance and benefits of work experience in building much needed 'soft skills'
- How to support your son / daughter to find a work experience placement
- The role of the employer and what it expected of them
- How to get employers involved in the programme
- Health and Safety arrangements and the role of the County Council as well as the costs involved
- Work experience expectations
- How Gildredge House will help to prepare students

Once you have read the programme guide and looked through the slides, please complete your form [Work Experience Form Link 2025](#) (or scan the QR code below) by Monday 4<sup>th</sup> November 2024

If you have additional questions about work experience, you are most welcome to email me [s.bray@gildredgehouse.org.uk](mailto:s.bray@gildredgehouse.org.uk)

Kind regards



Mrs S Bray  
Careers Adviser  
[s.bray@gildredgehouse.org.uk](mailto:s.bray@gildredgehouse.org.uk)