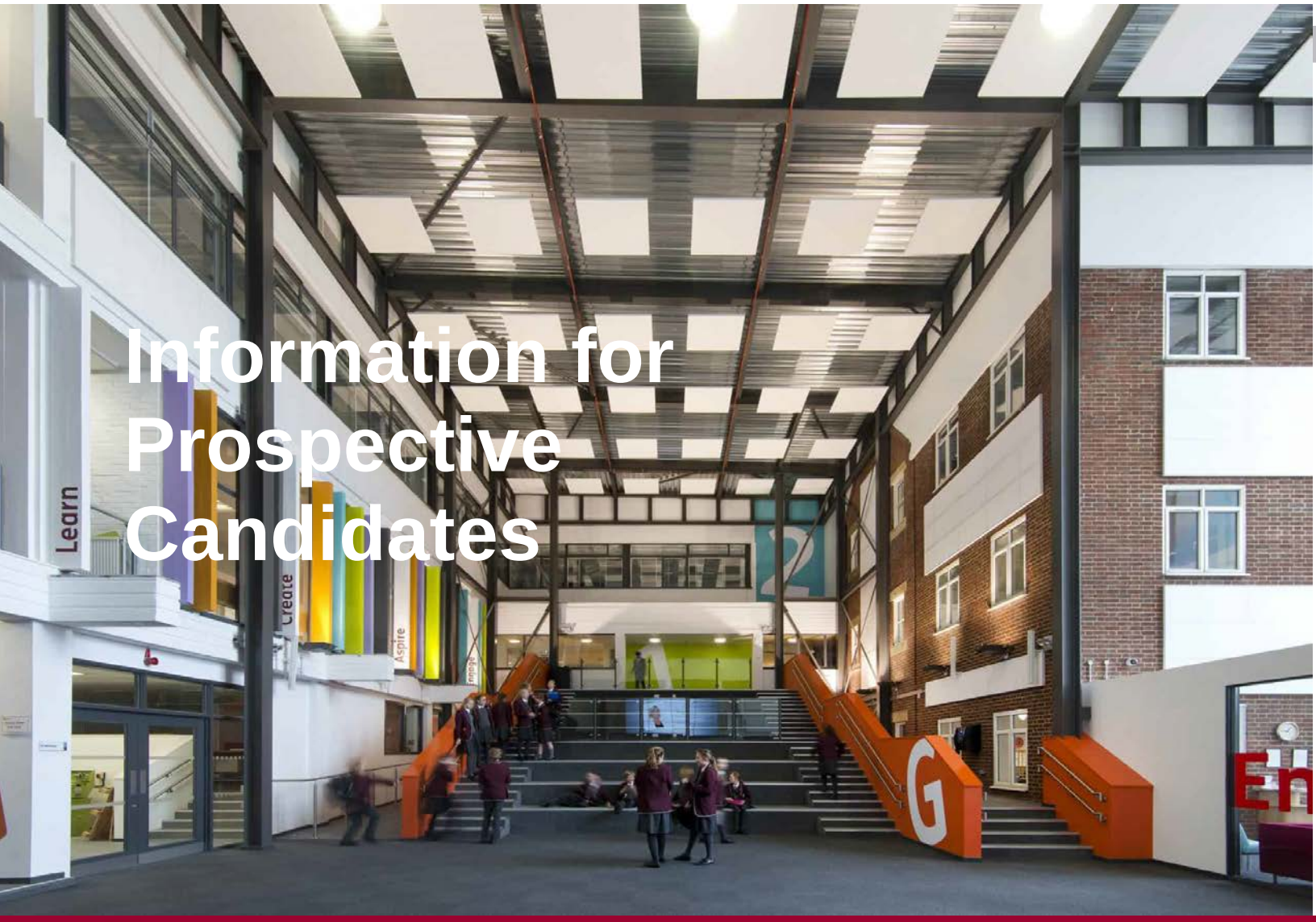



# Information for Prospective Candidates

Gildredge House

ASPIRE

An Ofsted GOOD School

Ofsted Good Provider

**NOVEMBER 2026**

**Position: Teacher of History & Religious Studies; Part-time; Maternity Cover, with Deputy Head of Faculty responsibility available**
**Start date: 01 February 2026**
**Deadline: Please see website for details**

# An insight into the role

Dear Applicant

As a school, we are delighted that you are considering applying for the Maternity Cover post of **Teacher of History & Religious Studies.**
**Please note that the additional responsibility of Deputy Head of Faculty for World Studies may also be available to the right applicant**. We hope this pack is informative and useful but if you require any additional information or have questions, please contact careers@gildredgehouse.org.uk. Visits to the school or phone calls with the Head of Secondary are welcomed.

| | |
|---|---|
| **CLOSING DATE:** | Please refer to the deadline on the website |
| **START DATE:** | 01 February or 22 February 2027 |
| **INTERVIEWS:** | In the week following the closing date for applications |
| **HOURS OF WORK:** | Part-time (0.8); Monday to Thursday |
| **SALARY RANGE:** | Gildredge House Main Pay Range M1-UPR3 (£34,069 - £52,835 FTE 2026-2027) pro rata for part-time<br>Additional Leadership Allowance for Deputy Head of Faculty role £5,775 per annum pro rata |

- Can you inspire young people through your own passion for History?
- Do you possess high emotional intelligence that builds lasting professional relationships?
- Are you a team player ready to tackle the educational challenges of the future?

If the answer to these questions is 'yes', then Gildredge House wants to hear from you.

Our 'Good' Ofsted judgement (November 2024) is a strong foundation on which to build and further develop the school. This is an excellent opportunity to join our school at an exciting time in our development. We are looking to appoint an exceptional candidate to the position of Teacher of History for our all through free school.

As Teacher of History you will join an outstanding team of inspirational teachers, where you will ensure that our students enjoy and achieve highly in their History studies. You will be a History specialist in the Secondary Phase.

Within the World Studies Faculty, you will find a team who are dedicated to providing engaging, stimulating lessons to students of all abilities, and classrooms where rapport and relationships are given the highest priority. We plan with creativity and teach with enthusiasm, ensuring that every student reaches their full potential. We aim to help students develop resilience and confidence in the face of a challenging curriculum, not only to prepare them for demanding examinations but also to foster a lifelong love of History and the world around them.

**Gildredge House offers:**

- continuity of education for boys and girls aged 4+
- an expectation of high academic standards

- strong discipline
- excellent pastoral care
- a range of extra-curricular activities
- parent and community involvement

**Our school motto: 'Aspire'**

**As an employee of the school, you would benefit from:**

- A two-week break in the Autumn Term, allowing for holidays to be taken out of peak season
- A supportive induction programme for new staff to the school.
- Investment into your career development through appropriate, regular CPD
- Support and mentoring by a strong Senior Leadership Team and other experienced leaders.
- Access to a full employee assistance programme, in support of wellbeing
- Complimentary tea and coffee in our staffroom
- On-site parking

If you would like to find out more, please get in touch. We welcome visits from prospective candidates, by appointment. Please contact us via: careers@gildredgehouse.org.uk to enquire.

If you are interested in the position, please download the Application Pack on our website.

Please complete the Application for Employment and return to careers@gildredgehouse.org.uk by 9.00 a.m. on the date indicated on the website.

If you wish to discuss the post further or visit the school, please contact careers@gildredgehouse.org.uk Tel: 01323 400650.

Gildredge House is committed to safeguarding and promoting the welfare of children. All offers of employment with the school are subject to pre-employment checks which will include References, Health, Right to Work in UK, a satisfactory Enhanced DBS with Children's Barred List check and a Declaration that they are not a disqualified person under the Childcare (Disqualification) Regulations 2006.

Please note that under the UK GDPR, by replying to this advert, you are consenting to Gildredge House processing and retaining your personal information for the purposes of this application. You have the right to withdraw your consent and ask for your data to be deleted at any time, however it will then not be possible for Gildredge House to process your application any further. For further details please see the specific Privacy Policy for job applicants which can be found at https://www.gildredgehouse.org.uk/our-school/data-protection/

**Job Description: Teacher of History**

1. **Post**

    - Teacher of History in the secondary age range (11-16)

2. **Purpose of the Job**

    To teach students within the school at secondary age range and to carry out such other associated duties as are reasonably assigned by the Executive Head Teacher and Head of Secondary.

3. **Functional Relationships**

    The post-holder is responsible to the Deputy Head Teacher in all matters, and to the Head of World Studies Faculty in respect of day-to-day curricular matters.

    The post-holder also interacts on a professional level with colleagues and will seek to establish and maintain productive relationships with them and to promote mutual understanding of the school aims with the purpose of improving the quality of teaching and learning in the school.

4. **Particular Responsibilities**

    The particular responsibilities attaching to the post of Teacher of History are as follows:

    (a) to teach, according to their educational needs, students assigned to the allocated classes
    (b) to control and oversee the use and storage of resources and other teaching materials provided for class usage
    (c) to maintain discipline in accordance with the rules and disciplinary systems of the school
    (d) to contribute to Team meetings, discussions and management systems necessary to coordinate the work of the Team and integrate this into the work of the school as a whole in seeking to achieve school aims and targets
    (e) to promote safeguarding, student well-being and equal opportunities within the school and to seek to ensure the implementation of the school's equal opportunities policy in keeping with the Equality Act 2010

A teacher's professional duties are deemed to include the following:

**Teaching** (having regard to the curriculum of the school):

- planning and preparing courses and lessons
- developing teaching resources, particularly with regard to the differentiation for students of different abilities and the increased use of ICT
- teaching the students assigned to the teacher (according to their educational needs) and setting and marking work to be carried out by the students in school or elsewhere

- providing or contributing to oral and written assessments, reports and references relating to individual students and groups of students
- implementing whole school academic policies

**Activities related to teaching**

- promoting the general progress and well-being of individual students and of any class or group of students assigned to the teacher
- providing guidance and advice to students on educational and social matters and on their further education and future careers, including information about sources of more expert advice on specific questions; making relevant records and reports
- making records of, and reports on, the personal and social needs of students.
- communicating and consulting with the parents of students
- communicating and co-operating with persons or bodies outside the school
- attending and presenting reports at Governors' meetings if required
- participating in meetings arranged for any of the purposes described above

**Review: further training and professional development**

- reviewing methods of teaching and programmes of work; and
- participating in arrangements for further training and professional development

**Educational methods**

- advising and co-operating with the Head Teacher and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment, and pastoral arrangements

**Discipline, health and safety**

- maintaining good order and discipline among the students and safeguarding their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere

**Staff meetings**

- participating in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements

**Covering for absent colleagues**

- rarely supervising / teaching any students whose teacher is not available

**Public examinations**

- participating in arrangements for (i) preparing students for public examinations and (ii) assessing students for the purposes of such examinations
- recording and reporting such assessments; and

- participating in arrangements for students' presentation for, and supervision during, such examinations

**Whole School**

- Most staff are responsible, as Form Tutors, for the academic progress and pastoral welfare of a small group of students
- Most staff attend assemblies, register the attendance of students and supervise students, whether these duties are to be performed before, during or after school sessions
- All staff are expected to participate in whole-school and out-of-school activities as reasonably required.

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties, including the provision of high-quality teaching and learning and the safeguarding, well-being and care of students.

Elements of this job description and changes to it may be negotiated at the request of either the Executive Head Teacher, the Head of Secondary or the incumbent of the post, and it should be noted that the post-holder is expected to carry out such duties as may reasonably be required by the Executive Head Teacher or the Head of Secondary from time to time.

**Person Specification: Teacher of History**

**Qualifications**

**Essential**

- Honours degree from a recognised university
- Qualified Teacher Status

**Desirable**

- Masters, higher degree

**Experience**

**Essential**

- The ability to teach up to at least Key Stage 4 (GCSE or equivalent) in History

**Knowledge and understanding**

**Essential**

- The knowledge of History specifications to GCSE

- Theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies) including teaching and learning styles
- Assessment, recording and reporting of students' progress including AfL
- Awareness of Equal Opportunities, Health & Safety, SEN and Safeguarding issues

**Desirable**

- Knowledge and understanding in the teaching of English as an Additional Language

**Skills**

**Essential**

- The ability to promote the school's aims positively and use effective strategies to teach, assess, and monitor / evaluate their professional practice
- Developing appropriate and effective teacher-student relationships
- Establishing and developing working relationships with teachers, parents, governors and the community
- High level ICT in education skills
- An effective communicator (both orally and in writing) with a variety of stakeholders including parents, senior management and governors
- Evidence of creating and maintaining a stimulating learning environment

**Personal Attributes**

**Essential**

- Flexibility and adaptability in terms of new ideas and approaches
- Enthusiasm for Humanities generally and for teaching in the secondary phase
- Desire to organise and contribute to extra-curricular activities, both sporting and otherwise
- Willingness to organise and contribute to educational visits
- Strong commitment to the values and ethos of Gildredge House

***"Our vision is for all students to be co-operative, confident, ambitious and successful members of our community"***

If you think like us and share the same beliefs and thoughts, we would love to have you on board. You will be joining a team that is extraordinarily hardworking and most importantly makes sure each child reaches their full potential.

The deadline for applications is indicated on the school website. If you are interested in the position, please complete an Application Form, available from the school website: https://www.gildredgehouse.org.uk/home/contact-us/staff-vacancies/ Please return the completed Application for Employment to careers@gildredgehouse.org.uk by **9.00am on the closing date**.

**We look forward to hearing from you.**